

Department of Theatre, Film, and Media Arts

TFMA Course submission checklist

For internal use (UGS Committee)

Course number / title	
Faculty name (proposing)	

Is this a **New** or **revised** course? NEW REVISED

Is course designated as a **GE**? YES NO

Are **all required components** included in proposal/packet? YES NO

[verify at: theatreandfilm.osu.edu/curriculum-development]

Date of review/approval to advance proposal by area: List committee(s) and dates of review:

Does the **syllabus** include all required elements? YES NO

[verify at: go.osu.edu/ASCsyllabus]

Are required **Syllabus Policies Statements** complete? YES NO

Note: Faculty are responsible for ensuring syllabus policies and statements are up-to-date. This will not be reviewed by staff or committees. Proposals will be returned from ASC as contingency item if not compliant.

[verify at: <https://ugeducation.osu.edu/academics/syllabus-policies-statements>]

Does this course include any module, reading, assignment, or practice related to **Artificial Intelligence** in the Arts, as relevant to the discipline or course topic? YES NO

If YES, please list AI inclusion (briefly).

Ex: "Module on post-production AI tools and editing workflows."

Ex: "Playwriting brainstorming, formatting assignment using AI text generation."

Ex: "Assigned reading on ethics and limitation of Generative AI in the Arts."

If NO, is there any opportunity for possible future inclusion of AI literacy in the syllabus or assignments?

Not required, but requested for consideration as part of University AI fluency mandate. YES NO